



Seattle Disability Commission Meeting Minutes

December 4, 2025 4:00-6:00pm

Commissioners: Quorum Met – 4 commissioners present

- Co-chairs: JJ Jensen & Bianca Gallegos
- Members: Scot Nelson, Charlie Nguyen
- Nominated: Linda Finkle, Julia Thompson, Naomi Snow, Elliott McMurray, Balvina Cortez
- Absent: Dan Ramier (nominated), Marc Cote, Sawyer Stearns, Zachary Dar, Samiya Nasim, Shelby Dey
- OCR staff: Sebastian and Meredith

Call to Order at 4:06 pm

- **Stanford Medicine Alliance for Disability Inclusion and Equity (SMADIE): (JJ)**
“We believe in a world where disability is celebrated as an integral part of human diversity, inclusivity, and equity.”
- **Interaction Agreements (JJ)**
- **Universal Design (Bianca)**
- **Roll call/Commissioner intros (Bianca)**
- **Welcome OCR Staff & Guest Speakers**

Items of Business

City of Seattle Guest Speakers Updates and Q&A (4:15-4:45)

- ADA Title II
 - Autumn introduces Kyle Bywater as the ADA Title II as Program Coordinator. Please contact me very interested, to hear great ideas from commission.
 - Need volunteers who use screen readers to review documentation. Please share their contact possibilities. Contact the volunteers of the Washington Talking Book & Braille Library

- Seattle Public Library -CJ Glen, supervises equal access program. New equipment for assistive technology laboratory: Davinci Pro (video magnifier, full page to OCR read aloud). Page turner for print disabled (use a pedal) Braille gamified learning approach, Tactile Practice Kit (create charts, raised maps). Finding ways to support the Talking Book & Braille library and use Seattle library space open to public.
- Seattle Dept. of Transportation
 - Tom Hewitt, SDOT ADA Transition plan update 2020 version, including correct previous barriers. They hope to finalize in 2028, a public survey to identify barriers in 1 Quarter 2026.
 - Request: commission to promote survey and support identifying barriers.

2025 Budget Allocation Discussion (4:45-4:55)

- The Budget Balance: \$1,323. To support community engagement, to invest in swag, we authorize an ad hoc committee to work with Janet to purchase a diversity of swag items.
- Motion moved, followed by roll call: Spend up to \$1323 swag for the remaining fiscal year for swag outreach items
- Specific swag items will be discussed by commissioners,
- JJ will start an email chain asking for input,
- Scott will track email chain for the wishes of commissioners and ensure the purchase is made by end of the year.

CART Break (4:55-5:00)

- Review workplan

December Retreat Recap (5:00- 5:40)

- Review workplan [reviewed google doc](#)
 - Balvina will invite the commission to a convening at UW about people centered language and revisit the goal "Be a voice..."
 - JJ motioned, Scot second: Pass the 2026 Work Plans presented and discussed
- Committee structure
 - Highlighted the need to focus on communication as a need yet not wanting to overwhelm commissioners' capacity to do the work
 - Use the Executive Committee (check bylaws for "Leads" of Committees and co-chairs) to coordinate communication needs, tasks and activities.
 - Scot moved, Charlie seconded: Establish 3 standing committees today, and to confirm commissioners' participation in committees at the January 2026
 - Advocacy & Representation
 - Security & Access
 - Internal Growth & Development

Seattle Office for Civil Rights Updates (5:40-5:50)

Special Thank you and farewell to CDR Staff

Closing Comments & Adjournment (5:55-6:00)

- **Dec 5:** Boards & Commissions Recognition Event – Bertha Knight Landes Room at City Hall from 4-6pm
- **Dec 6:** Human Rights Day Event – Seattle Central Community College Atrium from 11-3pm

Meeting adjourned 8.01 pm